

## Verification of Candidate Identity

- 15 Candidates must be notified well in advance that they are required to provide proof of identity immediately prior to the examination. Please find listed below acceptable proof of identity documents

Group A	Code
<ul style="list-style-type: none"> <li>▪ Candidates should present <b>one</b> item from Group A</li> </ul>	
Signed valid passport (any nationality)	1
Signed UK paper driving licence	2
Signed UK photo card driving licence	3
Valid EU photo identity card	4
Valid UK firearms licence with photo	5
Personal Licence Card with photo	6
Security Licence issued by the Security Industry Authority (SIA)	7
ID/Warrant Card issued by HM Forces, Police (must be current and valid)	8
Proof of Age Standards Scheme (PASS) Card (MUST have PASS hologram on card)	9

Where candidates are unable to provide identification from Group A then they **must** present three items from Group B.

Group B	Code
Candidates should present <b>three</b> items from Group B	
A credit card, debit card or switch card produced by a bank, building society or credit card company which contains the candidate's signature <b>provided</b> this is accompanied by a recent statement* (Multiple bills acceptable if from different services)	10
An original or certified copy of UK Birth Certificate	11
Marriage Certificate (only if in current name)	12
P45 or P60 **	13
Mortgage statement**	14
Financial statement e.g. pension **	15
Utility bill from current address e.g. gas/ electric/ telephone –inc mobile phone contract * (Multiple bills acceptable if from different services)	16
Certificate of British Nationality	17
British work permit or visa **	18
Addressed payslip *	19
Child Benefit book **	20
Court summons **	21
Letter from Inland Revenue /Department for Work and Pensions/Employment service or local authority (Multiple letters acceptable if from different departments)**	22
National Union of Students Card (Full-time students only)	23
TV Licence with your name and current address **	24
Bank or Building Society statement issued to current address*	25

\* Documentation should be less than 3 months old      \*\* Issued within the last 12 months