

Acceptable Proof of Identification

For use with all First Aid (HSE) Courses

Verification of Candidate Identity

Please find listed below acceptable proof identity documents

Group A	Code
• Candidates should present one item from Group A	
Signed valid passport (any nationality)	A
Signed UK photo card driving licence/provisional licence	B
Valid EU photo identity card	C
Valid UK firearms licence	D
Security Licence issued by Security Industry Authority (SIA)	E
ID/Warrant Card issued by HM Forces, Police (must be current and valid)	F
Proof of Age Standards Scheme (PASS) Card (MUST have PASS hologram on card)	G

Where candidates are unable to provide identification from Group A then they **must** present **three** items from Group B

Group B	Code
Candidates must present three items from Group B	
A credit/debit card produced by a bank/building society or credit card company which contains the candidate's signature provided this is accompanied by a recent statement * (Multiple bills acceptable if from different services)	H
An original or certified copy of a UK Birth Certificate	I
Marriage certificate (only if in current name)	J
P45 or P60 **	K
Mortgage statement **	L
Utility bill from current address e.g. gas/electric/telephone – inc mobile phone contract* (Multiple bills acceptable if from different services)	M
Certificate of British Nationality	N
Addressed payslip*	O
Child Benefit book **	P
Court summons **	Q
Letter from Inland Revenue/Department for Work and Pensions/Employment service or local authority ** (Multiple letters acceptable if from different departments)	R
TV Licence with your name and current address **	S
Bank or Building Society statement issued to current address *	T

* Document should be less than 3 months old

** Issued within the last 12 months