

SIA (Security Industry Authority) Acceptable Identification

From 1st October 2007 the SIA will only accept:

- Two identity documents from the revised group A list. At least one document must show your current address and at least one document must show your date of birth.

OR

- One identity document from the revised group A list and two documents from the revised group B list. At least one document must show your current address and at least one document must show your date of birth.

Group A Documents

- Signed valid passport of any nationality *
- Signed UK photo driving licence (both parts of the full provisional licence are required)
- Valid UK firearms licence with photo *
- HM Forces ID Card (UK) *
- UK birth certificate or certified copy issued within 12 months of birth, but not a photocopy
- UK adoption certificate

* If you have previously sent this photographic group A document to us for a licence application that was successful, you do not need to re-send any documents unless your name or address has changed. If your name has changed you will need to submit a fresh, complete set of identity documents. If your address has changed you will need to send one group B document showing your new address. *We may alter these requirements if it is necessary to do so in order to maintain the integrity of our identification checks.*

Group B Document

- Valid EU photo ID card
- Signed UK paper driving licence
- Marriage certificate or Civil Partnership certificate, with translation if not in English

- Certified copy (not a photocopy) of a UK birth certificate issued more than 12 months after date of birth
- Non-UK birth certificate, with translation if not in English
- P45 statement of income for tax purposes on leaving a job issued in the last 12 months
- P60 annual statement of income tax issued to your current address, less than three months old
- Bank or building society statement issued to your current address, less than three months old
- Mortgage statement issued in the last 12 months
- Gas, electric, telephone, water, satellite, cable, mobile phone contract or utility bill issued to your current address within the last three months. You can only send us one utility bill.
- TV licence in your name and current address issued in last 12 months
- Pension, endowment or ISA statement issued in last 12 months
- Certificate of British nationality
- British work permit or visa issued in last 12 months
- Letter from H.M Revenue & Customs, Department of Work and Pensions, employment service or local authority. You can use more than one letter as long as each is issued by different Government department or different local authorities. A local authority is someone you pay council tax to.
- A credit card statement sent to your current address within the last three months. You can use more than one statement as long as each is issued by a different service provider.
- Court summons issued in last 12 months
- Child benefit book issued in last 12 months
- A payslip, with your address and the employer's name or logo, that is less than three months old

All documents from group A and group B must be originals and in your current name unless accompanied by a deed poll document that confirms a change of name, or a valid adoption certificate.